



Medina
PRIMARY SCHOOL

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PARENT INFORMATION

The school motto of '**Strong and Smart**' encourages all children to be **Strong** enough to say 'no' when they know something is wrong. To have the **strength** of character to stand up for what they know is right. To have a **strong** and fit body. To play sport, be active, eat healthy and make **smart** decisions about their health. To be **strong** for themselves and their family. To make **smart** decisions about their education, attendance and behaviour. **Be smart, be strong.** It inspires students to be the best they can be.



Welcome to Medina Primary School

Our shared vision for the Medina Primary School community is to develop an understanding and commitment to the promotion of a “Strong and Smart” ethos, incorporating strength of mind, body and soul. We aim to establish an inclusive school community that encourages acceptance, respect, care and compassion.

At Medina, we support and encourage all learners to be risk takers and to achieve their full potential. We aim to do this through relevant, engaging and challenging programs that cater for the learning needs and styles of individuals.

We endeavour to prepare students for life in the 21st Century, developing adoptive and lifelong learning skills.

We want our students to value and respect themselves and others. To develop a sense of belonging and responsibility to the school, their family, their culture, the Medina community and the wider world in which we live. We would like our students to be happy at school and happy in life.

At Medina we believe:

- All children can and will learn in an environment that is safe, happy and supportive.
- Positive relationships between students, teachers, parents and the wider community are essential to student success.
- Relationships should be based on respect, care, compassion and acceptance.
- Students who attend regularly and have strong family support can achieve to their potential.
- High standards and high expectations will improve our academic performance and standards of behaviour.
- Good teachers and good quality learning programs are essential for successful students and effective schools.

Enrolment

Parent/Carers of children wishing to enrol at Medina Primary School must fill out an 'Application for Enrolment' blue form. If your child's application is successful, detailed student and medical forms are required to be completed. Approval for photographs for your child and any legal documentation to do with custody is required.

Enrolment Details

When you enrol your child at Medina Primary School, please bring the following with you in order to complete the enrolment:

- Child's birth certificate
- Up to date immunisation records
- Passports and Visa, if necessary
- Child custody papers, if necessary
- Legal forms e.g., restraining orders
- Proof of address

Voluntary Contributions

We would ask that school contributions are paid upon enrolment.

- Kindy \$40 per year
- Pre-primary \$40 per year
- Year 1 to Year 6 \$40 per year

Pupil Requirements

Copies of the booklist for each year level are available from the office. Students will need to provide their own pens, pencils, rulers erasers, coloured pencils. In some classes students may be required to share stationery.

School Administration

Principal	Fiona Blundell
Deputy Principal	Gerry Foletta
Registrar	Kay Saunders
School Officer	Robyn Cavanagh

School Terms 2016

Term 1:	Wed 31st Jan	Fri 13th Apr
Term 2 :	Mon 30th Apr	Fri 29th Jun
Term 3:	Tue 16th Jul	Fri 21st Sep
Term 4:	Mon 8th Oct	Thurs 13th Dec

Public Holidays 2016

MARCH

Monday	5th	Labour Day
Friday	30th	Good Friday

APRIL

Monday	2nd	Easter Monday
Tuesday	3rd	Easter Tuesday
Monday	25th	Anzac Day

JUNE

Monday	4th	Western Australia Day
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SEPTEMBER

Monday	24th	Queens Birthday
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DECEMBER

Tuesday	25th	Christmas Day
Wednesday	26th	Boxing Day

School Development Days 2016

January	29th & 30th
April	30th
July	16th
August	20th
December	14th

School Hours

- School commences 8:30am
- Recess 10:40—11:00am
- Lunch 1:00—1:30pm
- School closes 2:30pm

Please note that in the interest of safety, children are not to arrive at school before 8:00 am.

Curriculum

Our curriculum is based on the *Western Australian Curriculum* and learning and teaching programs are developed using the Department of Education's *Western Australian Curriculum*. Teachers are currently and familiarizing themselves with the Phase 2 and 3 National Curriculum learning areas.

Our school priority areas include:

- Student Success
- Quality Teaching & Leadership
- Strong Community Partnerships & Engagement

Other focus areas are:

- Literacy & Numeracy
- Behaviour Management
- Attendance

School specialist and pastoral care programs available are:

- Noongar Language (LOTE)
- Physical Education & Health
- PEAC (Primary Extension and Challenge)
- Speech & Occupational Therapy
- Student medical checks
- Chaplain
- Student Mentors
- Music-WASO Years Pre Primary to Year 4
- Technology
- Ketawa (Indonesian Language) Year 3 only

Communication

We consider communication between the home and the school is important for children's social and academic development. Parents are invited to make an appointment to see the classroom teacher regarding their child's progress or other matters of concern. We operate an open door policy and the Principal or Deputy are always available to deal with the concerns of parents but in the first instance, please contact the class teacher.

Administering of medication to students

The school will comply with reasonable requests for assistance. Parents are required to complete a "Student Medication Request Form" signed by their GP, "Action plan for MEDICAL CONDITION form" and an "Asthma action plan" if applicable.

Dress Code

Our school uniform policy asks that students wear a school uniform every day. Upon enrolment, we expect parents to commit to the wearing of school uniform by making sure their child has a uniform and is wearing it each day. To help families, the school has a "Welcome Room" located in the Yaagin building where the students can borrow uniforms each morning and return them each afternoon. Appropriate footwear must be worn. Thongs or beach sandals are not acceptable. Our dress code includes a no hat no play policy all year round.

Uniform

School uniforms can be purchased from Lowes in the Kwinana Marketplace. Uniforms can be purchased by either cash or card. A layby option is also available.



Breakfast Program

Medina Primary School provides a healthy breakfast from 8:00am to 8:30 am each day. New volunteers are always welcomed.

Newsletter

A newsletter is sent home with the youngest child several times throughout the term. Please read this to keep up to date with what is happening at the school.

Assemblies

Assemblies are held every second Friday at 8:40am. Classes take turns to present assemblies.

Parents and Citizens Association

Parents are partners with the school in providing the best outcomes for the children of Medina Primary School. Dates for P&C meetings are published in the newsletter and all parents are welcome to attend.

School Board

Our School Board has a key responsibility of reviewing and monitoring of our school development planning. This group consists of the Principal, Deputy Principal, Registrar, teachers, parents and community members. The Board meets twice a term on Wednesday afternoons.

Parking

Parents are asked to park in the area provided to the south of the school on Westcott Road. Please do not use the old staff car park on Budden Way as it is now locked daily.

Crosswalk Attendant

Your child's safety is paramount and all students are expected to use the crosswalk facilities provided.

Toys and valuables at school

The bringing of toys and valuables to school is discouraged. No responsibility is accepted by the school for any toys and/or valuables brought to the school. This includes mobile phones. Students should only have mobile phone for emergencies.

Managing Student Behaviour

At Medina Primary School we are implementing the Positive Behaviour Support Framework to provide a stimulating, safe, supportive and caring learning environment. We have developed a whole school approach to behaviour management that includes the 1-2-3 Magic Behaviour Management Strategies. We have also developed several positive strategies and rewards to encourage appropriate and good behaviour.

Attendance

Regular and punctual attendance is compulsory for all students from Pre Primary to Year 6. All students once enrolled, including kindy students, are required to attend regularly. All Absences require a written explanation or telephone notification of your child's absence.

Accident/Sickness

If your child is involved in an accident or becomes ill at school, our administration will make every effort to contact you and/or arrange for medical attention.

It is important that your child's medical and emergency contact details are kept accurate and up to date.

Whilst we encourage good attendance at Medina PS, please keep your child at home if he/she is sick.

From all here at Medina Primary School we hope that your time with us is safe and enjoyable. Our school community welcomes you to take part in the vibrant and inclusive environment we provide.